

AGREEMENT

BUSINESS NAME: _____ ABN _____

Terms and conditions

This is an agreement between _____ and Multicultural Business Support Centre and African Australian Multicultural Employment and Youth Services (AAMEYS & MBSC).

- 1. Term:** You must give at least thirty days prior notice of the date you want the agreement to come to an end, even if that date is the termination date. The Agreement will be for 12 months but payment can be on month to month basis or an annual payment with 15% reduced.
- 2. Virtual Office Fee:** As a member, you will have access to our mailing address, plus all the member benefits such advocacy, network and professional services listed for members will be provided. You will be able to pay via direct debit including GST.
- 3. Price List:** Our price list outlines fees that you may be liable for as a member for half of the cost of any other services that are required, as compared to non--members other than what is on the membership initial contract. Fees may be subject to change (however you will receive prior notice.)
- 4. Documents you need to provide to us:** Before we can commence providing services to you, we need you to complete and give us back this signed document. You will also need to show us the front and back of your credit card for security purposes. It will be used only if there is default of payment.

THE CLIENT/S AGREE TO THE PROVISIONS SET OUT ON PAGES OF THIS AGREEMENT

Client Name: _____

SIGNATURE: _____

DATE: _____

Important actions required:

- 1. Complete and sign the direct debt action**
- 2. Director's signature required**
- 3. Payment transfer first month fee can be direct to the bank account (shown below) or cash in the office:**

N.B: Payment by electronic funds transfers for AAMEYS in Australia as follows:

Financial institution's name: Bendigo bank

BSB code No: 633000

Account #: 1507 50149

Branch: Flemington

Account name: Cheque account

- 4. ID:** Provide a copy of director's driver's licence or passport.